



**Charlotte Jewish
Day School**

5007 Providence Rd. Building E Suite 110 Charlotte, NC 28226 704-366-4558

2010 - 2011

CJDS TUITION REFUND POLICY

An enrolled student at Charlotte Jewish Day School (CJDS) is enrolled for the full academic year, with no tuition adjustments due to withdrawal, absences, or dismissal of a student. Additionally, the School has annual obligations such as classroom resources, utilities, payroll expenses, and professional salaries, for which CJDS has committed to an annual financial obligation. Therefore, in the best interest of the parents and for the financial protection of the school, the Board of Directors has authorized a **Tuition Refund Policy** to refund the payment of the tuition obligation in the event that a student leaves the school before the end of the academic year. The Policy will be administered by Charlotte Jewish Day School.

The Policy is **mandatory** for all parents who do not pay the total annual charges by June 30, 2009. Participation is optional for those who have paid the total annual fee by June 30, 2009. The annual cost is as follows:

- Junior Kindergarten \$208.00
- Kindergarten \$238.00
- Grades 1-5 \$254.00
- Ein Gedi \$417.00

The purpose of the policy is to provide some protection to parents regarding their financial obligation of tuition. The **Refund Policy** provides a pro-rated tuition refund payable to the school in the event of the withdrawal of a student for medical causes, withdrawal for other reasons, or dismissal by the School. The Policy is implemented as follows:

- August 2, 2010: The **Refund Policy** becomes effective in the event of the student’s inability to attend school due to a covered medical reason.
- Non-medical coverage, such as voluntary withdrawal and dismissal, is refunded after the student has attended fourteen (14) consecutive calendar days of class, beginning with the student’s first class day.

The reverse side of this document addresses benefits, definitions, and exceptions to the Policy. In addition, please read the information regarding the Policy that appears in the Tuition Contract and check either Box “A” or Box “B” on the Tuition Contract. Box “C” is optional for parents who have paid the total annual charges by June 30, 2010.

(Continued on reverse side)

Please enclose a separate check, made payable to CJDS.

Child’s Name (please print) _____

Grade 2010-2011 _____

CJDS Tuition Refund Policy Benefits, Definitions and Exceptions

Medical Absence or Withdrawal	If an injury or sickness forces the student to withdraw from school or the medical absence lasts for 31 or more consecutive days, 100% of the unused yearly fee will be reimbursed. Benefits are paid retroactive to the first day of medical absence.	Days Absent x Yearly tuition Actual Calendar Days in School Year
	If a student withdraws from school or is absent for 31 or more consecutive days due to a mental/nervous disability, as referenced in DSM IV, 60% of the unused annual fees will be refunded.	60%(Days Absent x Yearly Tuition) Actual Calendar Days in School Year
Non-Medical Withdrawal	If a student withdraws after attending more than fourteen consecutive calendar days, beginning with the student's first class day of attendance in the academic year, 60% of the unused annual tuition will be refunded.	60% (Days withdrawn x Yearly Tuition) Actual Calendar Days in School Year
Dismissal	If a separation occurs due to dismissal, 75% of the unused annual tuition will be refunded provided the student has attended more than fourteen consecutive calendar days beginning with the student's first class day of attendance in the academic year.	75%(Days withdrawn x Yearly Tuition) Actual Calendar Days in School Year

Definitions

Dismissal-	The complete, involuntary severance from classes by the school administration for academic or disciplinary reasons for the remainder of the school year
Non-Medical Withdrawal-	complete, voluntary severance from classes for the balance of the school year
DSM IV-	American Psychiatric Association's Diagnostic and Statistical Manual
Medical Absence or Medical Withdrawal-	complete, involuntary severance from classes as certified to and regularly treated during the school year by a legally qualified medical practitioner, not related to the student
Calendar Year-	The actual calendar days in the school year, beginning with the first day of formal academic instruction and ending with the last day of formal instruction

Exclusions from the Plan

Excluded for Medical and Non-Medical Benefits:	Any and all Force Mejure which create an inability of the school to operate and provide formal academic instruction including closure for any reason. This includes any hostile or warlike action or terrorism, rebellion, riot or civil commotion; any nuclear reaction, radiation, or radioactive contamination; epidemic outbreaks as cited by the local health department within the school or within the community.
Excluded under Medical Benefits:	Alcoholism or use of alcohol; suicide or intentionally self-inflicted injury or self-inflicted sickness; use of any drug, narcotic or agent which is similarly classed or has similar effect unless given by and while under the care of a doctor; injury or sickness for which medical care was received within 180 days prior to the effective date; epidemic outbreaks as cited by the local health department within the school or within the community
Excluded under Non-Medical Benefits:	temporary non-medical absences; suspensions; changes from resident to day status or schedule reduction; boycotting of classes by the student; completion of academic requirement or early graduation; any withdrawal or dismissal prior to or within the first fourteen consecutive calendar days beginning with the student's first class day of attendance in the school year